

**Patient Representation Group
(WMC-PRG)**

AGENDA

Meeting date: Thursday 6 March 2014

Start time: 6.30 pm.

Venue: Stanmore Surgery, 42 London Road, Stanmore HA7 4NU.

Annual General Meeting

1. Apologies for absence
2. Matters arising from the Chairman's report on the past year
3. Election of committee for 2014 - 2015
 - a) Nominations: Hugh Ogus, Lisa Goldstone, Falguni Raja, Susan Masterson, Kanji Patel.
 - b) Co-option of additional members (if there are sufficient nominations)
4. Any other business

Ordinary Meeting (to follow immediately after the end of the AGM)

1. Election of Chairman
Hugh Ogus, nominated by Mrs Lisa Goldstone
2. Election of Secretary
Mrs Lisa Goldstone, nominated by Miss Falguna Raji
3. a) Minutes of meeting held 12 November 2013
b) matters arising
4. Adoption of Constitution
5. Discussion forum and questions
 - a) Patient Survey 2013-2014
 - b) NHS database
 - c) Other questions or topics
6. Terms of Reference
7. Programme for the coming year
8. Any other business
9. Date(s) of next meeting(s)